

MINUTES OF THE
REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
MAGNA WATER DISTRICT

A regular meeting of the Board of Trustees of the Magna Water District was held Thursday, April 9, 2026, at 10:00 am at the Magna Water District General Office, Kim Bailey Board Room, located at 8885 West 3500 South, Magna, UT.

Call to Order: Mick Sudbury called the meeting to order at 10:00 am.

Trustees Present:

Mick Sudbury, Chairman
Jeff White
Dan Stewart

Management Present:

LeIsle Fitzgerald, District Controller
Trevor Andra, District Engineer
Dallas Henline, Wastewater Operations Manager
Andrew Sumsion, HR Manager
Steve Clark, Water Operations Manager
Melinda Campbell, Customer Service CR Clerk
Cameron Petersen, Wastewater Collections Service Maintenance
Trevor Ratcliffe, Water Construction Service Maintenance
Kim Cisneros, Customer Service Coordinator AP/Billing Clerk
Dawson Stewart, Water Construction Service Maintenance

Also Present:

Clair Gilmore, Smith Hartvigsen, PLLC
Don Olsen, Epic Engineering
Doyle Jenkins, Magna Resident
Dan Peay, Magna Resident
Joel Workman, AQS Consulting
Brittany Montague, Copper Golf Club
Jared Alba, Copper Golf Club
Stockton Denos, AE2S
Jeff Beckman, Bowen Collins Associates

Pledge of Allegiance: Chairman led those in attendance in the Pledge of Allegiance.

Welcome the Public and Guests: Chairman welcomed those in attendance.

Public Comment: None

Chairman asked if any of the staff or board members had a conflict of interest with anything on this agenda. There were no conflict of interest.

Employee Recognition

Dawson Stewart – Collections II Certification
Mark Manzanares – Water Distribution I Certification
Gene Stott – Qualified Water Efficient Landscaper
Ed Tucker – Traffic Control Technician
Kim Cisneros – New auto pay sign ups

Andrew Sumsion started with recognizing Kim Cisneros for signing up 22 customers for autopay last month. This helps lowers phone calls coming into the office, delinquent notices having to be sent out, and delinquent accounts. The entire team signed up 51. He congratulated Dawson Stewart for passing the Collections Grade II Certification, Mark Manzanares for passing the Water Distribution Grade I Certification, Gene Stott for completing the Qualified Water Efficient Landscaper Certification, provided by Jordan Valley Water Conservancy District, Ed Tucker for completing the Traffic Control Technician Certification. No motion was made, for full discussion please go to board meeting recording beginning at position 1:58 to 5:50.

New Employee Introduction:

Andrew introduced Melinda Campbell, new Customer Service/Cash Receipting Clerk. Melinda comes from Magna, was the Cyprus High School cheer team coach for many years. Cameron Petersen, new Wastewater Collections Service Maintenance, comes from a small town and has his CDL license already. Trevor Ratcliffe, new Water Construction Service Maintenance, comes from Magna and likes hunting. No motion was made, for full discussion please go to board meeting recording beginning at position 5:51 to 9:57.

Approval of Common Consent Items:

Minutes of the regular board meeting held April 9, 2026

Expenses for April 1 to May 6, 2026

General Expenses: \$2,026,044.83

Zions Bank Bond Payment: \$1,336,997.29

A motion was made by Dan Stewart, seconded by Jeff White, to approve the minutes of the regular board meeting held April 9, 2026, the general expenses from April 1 to May 6, 2026, and the Zions Bank Bond payment in the amount of \$2,026,044.83 and \$1,336,997.29; respectively. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea, and Jeff White, yea.

DEPARTMENT REPORTS

General Manager Report: Clint was excused from this meeting. Trevor highlighted the following on behalf of Clint:

Operations – Water: We have been using reuse for the secondary water system source, has been going well. The parts for the Copper Club Golf Course have been ordered and waiting for those to arrive to get started on that project.

Operations – Office: Trevor and LeIsle have been working with Yoppify to submit an application for the Transparent Water Billing Grant, which will help pay for the AMI metering customer portal that is with Yoppify. The grant will cover 50% of the cost for 3 years. If the grant is awarded, the funding agency will be looking for information about the customer portal and water savings due to having the customer portal available to the public. Management will inform the board if the grant is awarded.

Communication & Morale: Andrew and Steve visited a couple of schools in the District, one elementary school assembly and a career day at Lakeridge Elementary. Both visits went well and was a very positive result. This kids were very interested and receptive.

No action was taken, for full discussion please go to the board meeting recording beginning at position 10:39 to 18:50 . Please also see the general manager's report inserted in the board meeting packet.

Engineering Report: Trevor reported on ongoing projects. No action was taken, for full discussion, please go to the board meeting recording beginning at position 18:51 to 28:18. Please also see the engineering insert in the board meeting packet.

Water Operations Report (including water production and call out report): Steve reported the culinary water production for the month of April was 113.06 million gallons or 347.00-acre feet, a 2.82% decrease from 2025. YTD production for April was 418.70 million gallons or 1,285.03-acre feet, a 1.29% increase from 2025 YTD. We have purchased YTD 263.66-acre feet of water from Jordan Valley Water. The secondary water production for the month of April was 16.22 million gallons or 49.80-acre feet, a 29.14% decrease from 2025. YTD as was 20.84 million gallons or 63.96-acre feet, a 0.55% decrease from 2025. Steve reported the total number of call outs for water and wastewater departments for April was 13, and total hours paid was 39. No action was taken, for full discussion please go to the board meeting recording beginning at position 28:19 to 30:08. Please also see the water production report insert in the board meeting packet.

Wastewater Operations Report: Dallas reported for April the plant is running really well. The reuse system is fully operational, pumped just about 13.5 million gallons to the secondary reservoirs in April. BOD and TSS removal is at 98%, wasting rate is maintained, daily average plant flow is running about 2.8 million gallons/day. Huber came out to the plant for an annual scheduled maintenance review. The collections system is starting the acoustic inspection with SL Rat the last week of May. No action was taken, for full discussion, please go to board meeting recording beginning at position 30:09 to 33:21. Please also see the wastewater report insert in the board meeting packet.

Controller Report/Clerk Report:

Compliance Requirements Report: LeIsle reported the District is in compliance with compliance requirements.

1st Quarter 2026 Actual vs Budget Report: LeIsle reported the operating revenue is under budget by \$62,918 or 2.25%, the non-operating revenue is under budget by \$35,165 or 9.46%, and the impact fee revenue is under budget by \$110,622 or 31.98%. The operating expenses are under budget by \$878,979 or 19.21% and the non-operating expenses are under budget by \$26,427 or 18.04%. The amount spent on capital expenditures year-to-date was \$1,787,295. LeIsle reported restricted reserve fund balance is \$12,739,615 and unrestricted fund balance is \$12,713,019 to March 31, 2026.

No action was taken, for full discussion, please go to board meeting recording beginning at position 33:22 to 39:23. Please also see the controller/clerk insert in the board meeting packet.

HR Manager Report:

Andrew updated the Board on staffing, trainings coming up, and the monthly safety focus. He reported the succession planning was completed and the onsite cybersecurity training was rescheduled for July.

The District is planning participating in the 4th of July Magna parade. No action was taken, for full discussion please go to the board meeting recording beginning at position 39:24 to 45:50. Please also see HR Report insert in the board meeting packet.

Mick expressed his thanks to Management and the job they do.

WATER & SEWER AVAILABILITY:

Discussion and possible motion to approve the following developments:

Box Wheel Maintenance Shop located at 6123 W 2100 S: . A motion was made by Jeff White, seconded by Dan Stewart, to approve water and sewer services to Box Wheel Maintenance Shop located at 6123 W 2100 S. The motion was approved as follows: Dan Stewart, yea, Mick Sudbury, yea, and Jeff White, yea. For full discussion, please go to board meeting recording beginning at position 47:08 to 49:10.

PROJECT AWARDS & AGREEMENTS

Discussion and possible motion to approve the following project awards and agreements:

2026 manhole to manhole slip line and spot repair project with Twin D Construction for the amount not to exceed \$275,000: A motion was made by Jeff White, seconded by Dan Stewart, to approve the 2026 manhole to manhole slip line and spot repair project with Twin D Construction for the amount not to exceed \$275,000. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea. For full discussion please to go board meeting recording beginning at position 49:20 to 51:44.

ADMINISTRATIVE

Discussion and possible motion to approve the following administrative items:

Approval of the 2025 Consumer Confidence Report: Steve indicated this is the annual CCR Report for 2025 that is due to the customers by July 1, 2026. There are just a few small changes from the draft included in the board packet. A motion was made by Jeff White, seconded by Dan Stewart, to approve the 2025 Consumer Confidence Report with the small changes. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Dan Stewart, yea. For full discussion please go to board meeting recording beginning at position 51:52 to 53:43.

Approval of the 2026 Municipal Wastewater Planning Program Report: Dallas reported this is the annual Municipal Wastewater Planning Program Report survey, which requires a board motion to accept and file with the State. A motion was made by Jeff White, seconded by Dan Stewart, to approve the 2026 Municipal Wastewater Planning Program Report. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea. For full discussion please go to board meeting recording beginning at position 53:44 to 55:01.

For information and discussion only – no action items:

Discussion on operator seasonal working schedule change to 6:00 am to 4:30 pm from June 1 to August 13, 2026: Andrew wanted to make sure the Board was still on board with allowing the operator's schedule change during the summer months. Board gave approval as long as the schedule was not abused. If it was abused, it will be taken away. No action was taken, for full discussion please go to board meeting recording beginning at position 55:09 to 58:55.

Next board meeting – June 11, 2026 at 10:00 am

Other Business: None

Adjourn: Having no further business to discuss, a motion was made by Jeff White, seconded by Dan Stewart, to adjourn the meeting at 11:02 am. The motion was approved as follows: Dan Stewart, yea, and Jeff White, yea.

LeIsle Fitzgerald

Attest

Mick Sudbury

Chairperson